



WPDES PERMIT

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
**PERMIT TO DISCHARGE UNDER THE WISCONSIN POLLUTANT DISCHARGE
ELIMINATION SYSTEM**

CRYSTAL LAKE CAMPGROUND AND RV PARK LLC

is permitted, under the authority of Chapter 283, Wisconsin Statutes, to discharge from a facility
located at
N550 GANNON ROAD, NWQ, SEQ, SEC 35, T10N, R7E, WEST POINT TWP, LODI, WISCONSIN
to

**GROUNDWATER OF THE WISCONSIN RIVER BASIN (ROXBURY CREEK WATERSHED, LW18) IN
COLUMBIA COUNTY**

in accordance with the effluent limitations, monitoring requirements and other conditions set
forth in this permit.

The permittee shall not discharge after the date of expiration. If the permittee wishes to continue to discharge after this expiration date an application shall be filed for reissuance of this permit, according to Chapter NR 200, Wis. Adm. Code, at least 180 days prior to the expiration date given below.

State of Wisconsin Department of Natural Resources
For the Secretary

By _____
Thomas Bauman
Wastewater Field Supervisor

Date Permit Signed/Issued

PERMIT TERM: EFFECTIVE DATE - April 01, 2022

EXPIRATION DATE - March 31, 2027

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1 Influent Requirements

1.1 Sampling Point(s)

Sampling Point Designation	
Sampling Point Number	Sampling Point Location, WasteType/Sample Contents and Treatment Description (as applicable)
701	Representative influent samples shall be collected at the main lift station wet well.

1.2 Monitoring Requirements

The permittee shall comply with the following monitoring requirements.

1.2.1 Sampling Point 701 - INFLUENT

Monitoring Requirements and Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
Flow Rate		MGD	Daily	Continuous	
BOD ₅ , Total		mg/L	Monthly	Grab	
Suspended Solids, Total		mg/L	Monthly	Grab	
Nitrogen, Total Kjeldahl		mg/L	Monthly	Grab	
Nitrogen, Organic Total		mg/L	Monthly	Calculated	
Nitrogen, Ammonia (NH ₃ -N) Total		mg/L	Monthly	Grab	

2 Land Treatment Requirements

2.1 Sampling Point(s)

Sampling Point Designation	
Sampling Point Number	Sampling Point Location, Waste Description/Sample Contents and Treatment Description (as applicable)
001	Representative effluent samples shall be collected from the pump discharge at pond #3, prior to spray irrigation. If there is no discharge in a week, no sample is required.

2.2 Monitoring Requirements and Limitations

The permittee shall comply with the following monitoring requirements and limitations.

2.2.1 Sampling Point (Outfall) 001 - Effluent, Spray Irrigation

Monitoring Requirements and Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
Flow Rate		MGD	Daily	Total Daily	
BOD ₅ , Total	Monthly Avg	50 mg/L	Weekly	Grab	Samples are only required for weeks with active spraying.
Fecal Coliform		#/100 ml	Weekly	Grab	Fecal Coliform must be analyzed within six hours of taking the sample. Samples are only required for weeks with active spraying.
Hydraulic Application Rate	Monthly Avg	5,000 gal/ac/day	Monthly	Calculated	Include zeros for days with no discharge. Add the total flow for the month, divide by the total days in the month, and then divide by the total number of acres used that month. Only one value needs to be reported as this is a monthly average.
Suspended Solids, Total		mg/L	Monthly	Grab	Samples are only required for months with active spraying.

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Monitoring Requirements and Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
pH Lab		su	Monthly	Grab	pH must be reported within six hours of taking the sample. Samples are only required for months with active spraying.
Nitrogen, Total Kjeldahl		mg/L	Monthly	Grab	Samples are only required for months with active spraying.
Nitrogen, Ammonia (NH ₃ -N) Total		mg/L	Monthly	Grab	Samples are only required for months with active spraying.
Nitrogen, Organic Total		mg/L	Weekly	Calculated	Samples are only required for months with active spraying.
Nitrogen, Nitrite + Nitrate Total		mg/L	Monthly	Grab	Samples are only required for months with active spraying.
Nitrogen, Total		mg/L	Monthly	Calculated	Samples are only required for months with active spraying.
Solids, Total Dissolved		mg/L	Monthly	Grab	Samples are only required for months with active spraying.
Nitrogen, Max Applied On Any Zone	Annual Total	100 lbs/ac/yr	Monthly	Total Annual	Record the total amount of nitrogen applied, as an annual running total. Only one result needs to be reported per month. The loading limit is 100 lbs/acre/year, or as approved in a management plan.

Daily Log – Monitoring Requirements and Limitations All discharge and monitoring activity shall be documented on log sheets. Originals of the log sheets shall be kept by the permittee as described under “Records Retention” in the Standard Requirements section, and if requested, made available to the Department.				
Parameters	Limit	Units	Sample Frequency	Sample Type
Zone or Location Being Sprayed	-	Number	Daily	Log
Acres Being Sprayed	-	Acres	Daily	Log
Start to End Time	-	Date, Hour	Daily	Log
Wastewater Loading Volume	-	Gallons	Daily	Log
Maximum Applied Volume	One	Inches/Load Cycle	Daily	Calculated

Annual Report – Monitoring Requirements and Limitations The Annual Report is due by January 31 st of each year for the previous calendar year.				
Parameters	Limit	Units	Sample Frequency	Sample Type
Total Volume Per Zone	-	Gallons	Annual	Total Annual
Total Nitrogen per Zone	100 or as approved in a management plan	Pounds/Acre/Year	Annual	Calculated
Soil Analysis	-	-	Annual	Composite
Fertilizer Used	-	Pounds/Acre/Year	Annual	Total Annual

Note: Inches/load cycle = gallons/acre/load cycle divided by 27,154.

2.2.1.1 Monthly Avg Flow – LT Calculation

The monthly average discharge flow for Land Treatment systems is calculated by dividing the total wastewater volume discharged for the month by the total number of days in the month.

2.2.1.2 Spray Irrigation Site(s) - Soil Analysis

The soil at each spray irrigation site corresponding to each spray irrigation sample point (outfall) shall be tested annually for nitrate-nitrogen, available phosphorus, available potassium and pH. The soil tests shall be conducted by an approved testing facility. Before using the spray irrigation site each spring, the permittee shall submit to the Department a Soil Test Report and a Preplant Profile Nitrate Report. All nutrient applications shall be consistent with recommendations found in the University of Wisconsin – Extension pamphlet A2809: Nutrient Application Guidelines for Field, Vegetable, and Fruit Crops in Wisconsin, or as approved in the management plan. See the following Wisconsin Extension Service’s pamphlets for more information: A2100 – Sampling for Soil Testing, A3512 – Wisconsin’s Preplant Soil Nitrate Test, and A2519 – Soil and Applied Nitrogen.

3 Land Application Requirements

3.1 Sampling Point(s)

The discharge(s) shall be limited to land application of the waste type(s) designated for the listed sampling point(s) on Department approved land spreading sites or by hauling to another facility.

Sampling Point Designation	
Sampling Point Number	Sampling Point Location, WasteType/Sample Contents and Treatment Description (as applicable)
004	Representative composite solids samples shall be taken from each lagoon and analyzed separately to determine the appropriate landspreading rates. Sampling required in 2023. Additional samples for a subset of parameters, may be required during the land spreading of the solids.

3.2 Monitoring Requirements and Limitations

The permittee shall comply with the following monitoring requirements and limitations.

3.2.1 Sampling Point (Outfall) 004 - LAGOON SOLIDS

Sludge Management: The permittee shall contact the Department prior to recycling/disposing of any sludge. The permittee shall monitor for the following parameters during the second year of the permit, (2023). Analysis shall be submitted by **January 31, 2024**.

Monitoring Requirements and Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
Solids, Total		Percent	Once	Composite	
Arsenic Dry Wt	Ceiling	75 mg/kg	Once	Composite	
Arsenic Dry Wt	High Quality	41 mg/kg	Once	Composite	
Cadmium Dry Wt	Ceiling	85 mg/kg	Once	Composite	
Cadmium Dry Wt	High Quality	39 mg/kg	Once	Composite	
Copper Dry Wt	Ceiling	4,300 mg/kg	Once	Composite	
Copper Dry Wt	High Quality	1,500 mg/kg	Once	Composite	
Lead Dry Wt	Ceiling	840 mg/kg	Once	Composite	
Lead Dry Wt	High Quality	300 mg/kg	Once	Composite	
Mercury Dry Wt	Ceiling	57 mg/kg	Once	Composite	
Mercury Dry Wt	High Quality	17 mg/kg	Once	Composite	
Molybdenum Dry Wt	Ceiling	75 mg/kg	Once	Composite	
Nickel Dry Wt	Ceiling	420 mg/kg	Once	Composite	
Nickel Dry Wt	High Quality	420 mg/kg	Once	Composite	
Selenium Dry Wt	Ceiling	100 mg/kg	Once	Composite	
Selenium Dry Wt	High Quality	100 mg/kg	Once	Composite	
Zinc Dry Wt	Ceiling	7,500 mg/kg	Once	Composite	
Zinc Dry Wt	High Quality	2,800 mg/kg	Once	Composite	
Nitrogen, Total Kjeldahl		Percent	Once	Composite	

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Monitoring Requirements and Limitations					
Parameter	Limit Type	Limit and Units	Sample Frequency	Sample Type	Notes
Nitrogen, Ammonium (NH ₄ -N) Total		Percent	Once	Composite	
Phosphorus, Total		Percent	Once	Composite	
Phosphorus, Water Extractable		% of Tot P	Once	Composite	
Potassium, Total Recoverable		Percent	Once	Composite	

4 Schedules

4.1 Land Treatment Management Plan

An updated management plan is required for the land treatment system (existing spray irrigation system). A management plan may be needed for the proposed facility upgrade.

Required Action	Due Date
Management Plan Submittal: Submit an update to the management plan, if changes are proposed, to optimize the land treatment system performance and demonstrate compliance with ch. NR 206, Wis. Adm. Code. The land treatment system shall be operated in accordance with the approved management plan.	12/31/2022

4.2 Land Treatment Annual Report

An annual report is due each year that summarizes the previous calendar year's activities.

Required Action	Due Date
Annual Land Treatment Report #1: Submit the Annual Land Treatment Report by January 31st for the previous calendar year.	01/31/2023
Annual Land Treatment Report #2: Submit the Annual Land Treatment Report by January 31st for the previous calendar year.	01/31/2024
Annual Land Treatment Report #3: Submit the Annual Land Treatment Report by January 31st for the previous calendar year.	01/31/2025
Annual Land Treatment Report #4: Submit the Annual Land Treatment Report by January 31st for the previous calendar year.	01/31/2026
Annual Land Treatment Report #5: Submit the Annual Land Treatment Report by January 31st for the previous calendar year. Annual Reports shall be submitted every year for the previous calendar year's activities until the permit is reissued. The next annual report is due January 31, 2028 for the 2027 activities.	01/31/2027

4.3 Facility Upgrade

The facility is pursuing a facility upgrade. The following schedule shall be followed, including the abandonment of the lagoons (if they are not upgraded).

Required Action	Due Date
Facility Plan: Submit a facility plan that addresses the needed upgrades to the current wastewater treatment system. The plan should look at options associated with upgrading the current treatment system and evaluate new treatment system options. A timeline shall be included.	06/30/2023
Plans and Specifications: Submit plans and specifications, under the seal of a Wisconsin registered engineer, for treatment plant modifications (as needed). The installation of a sampler capable of taking 24-Hour Flow-Composite samples must be included.	12/31/2023
Submit Lagoon Abandonment Plans: If needed, submit plans for the proper abandonment of the lagoons if there are no plans for continued use.	07/31/2024
Complete Construction: Complete all actions necessary to have an upgraded or new treatment	12/31/2024

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system in place.	
Complete Abandonment of Lagoons: If needed, complete the proper abandonment of the lagoons if they will no longer be used. Abandonment must be in accordance with the approved abandonment plan. Documentation of completion must be submitted within 30 days of the abandonment.	12/31/2025

5 Standard Requirements

NR 205, Wisconsin Administrative Code: The conditions in ss. NR 205.07(1) and NR 205.07(2), Wis. Adm. Code, are included by reference in this permit. The permittee shall comply with all of these requirements. Some of these requirements are outlined in the Standard Requirements section of this permit. Requirements not specifically outlined in the Standard Requirement section of this permit can be found in ss. NR 205.07(1) and NR 205.07(2).

5.1 Reporting and Monitoring Requirements

5.1.1 Monitoring Results

Monitoring results obtained during the previous month shall be summarized and reported on a Department Wastewater Discharge Monitoring Report. The report may require reporting of any or all of the information specified below under 'Recording of Results'. This report is to be returned to the Department no later than the date indicated on the form. A copy of the Wastewater Discharge Monitoring Report Form or an electronic file of the report shall be retained by the permittee.

Monitoring results shall be reported on an electronic discharge monitoring report (eDMR). The eDMR shall be certified electronically by a responsible executive or municipal officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

If the permittee monitors any pollutant more frequently than required by this permit, the results of such monitoring shall be included on the Wastewater Discharge Monitoring Report.

The permittee shall comply with all limits for each parameter regardless of monitoring frequency. For example, monthly, weekly, and/or daily limits shall be met even with monthly monitoring. The permittee may monitor more frequently than required for any parameter.

5.1.2 Sampling and Testing Procedures

Sampling and laboratory testing procedures shall be performed in accordance with Chapters NR 218 and NR 219, Wis. Adm. Code and shall be performed by a laboratory certified or registered in accordance with the requirements of ch. NR 149, Wis. Adm. Code. Groundwater sample collection and analysis shall be performed in accordance with ch. NR 140, Wis. Adm. Code. The analytical methodologies used shall enable the laboratory to quantitate all substances for which monitoring is required at levels below the effluent limitation. If the required level cannot be met by any of the methods available in NR 219, Wis. Adm. Code, then the method with the lowest limit of detection shall be selected. Additional test procedures may be specified in this permit.

5.1.3 Recording of Results

The permittee shall maintain records which provide the following information for each effluent measurement or sample taken:

- the date, exact place, method and time of sampling or measurements;
- the individual who performed the sampling or measurements;
- the date the analysis was performed;
- the individual who performed the analysis;
- the analytical techniques or methods used; and

- the results of the analysis.

5.1.4 Reporting of Monitoring Results

The permittee shall use the following conventions when reporting effluent monitoring results:

- Pollutant concentrations less than the limit of detection shall be reported as < (less than) the value of the limit of detection. For example, if a substance is not detected at a detection limit of 0.1 mg/L, report the pollutant concentration as < 0.1 mg/L.
- Pollutant concentrations equal to or greater than the limit of detection, but less than the limit of quantitation, shall be reported and the limit of quantitation shall be specified.
- For purposes of calculating NR 101 fees, the 2 mg/l lower reporting limits for BOD₅ and Total Suspended Solids shall be considered to be limits of quantitation
- For the purposes of reporting a calculated result, average or a mass discharge value, the permittee may substitute a “0” (zero) for any pollutant concentration that is less than the limit of detection. However, if the effluent limitation is less than the limit of detection, the department may substitute a value other than zero for results less than the limit of detection, after considering the number of monitoring results that are greater than the limit of detection and if warranted when applying appropriate statistical techniques.
- If no discharge occurs through an outfall, flow related parameters (e.g. flow rate, hydraulic application rate, volume, etc.) should be reported as “0” (zero) at the required sample frequency specified for the outfall. For example: if the sample frequency is daily, “0” would be reported for any day during the month that no discharge occurred.

5.1.5 Compliance Maintenance Annual Reports

Compliance Maintenance Annual Reports (CMAR) shall be completed using information obtained over each calendar year regarding the wastewater conveyance and treatment system. The CMAR shall be submitted and certified by the permittee in accordance with ch. NR 208, Wis. Adm. Code, by June 30, each year on an electronic report form provided by the Department.

In the case of a publicly owned treatment works, a resolution shall be passed by the governing body and submitted as part of the CMAR, verifying its review of the report and providing responses as required. Private owners of wastewater treatment works are not required to pass a resolution; but they must provide an Owner Statement and responses as required, as part of the CMAR submittal.

The CMAR shall be certified electronically by a responsible executive or municipal officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The certification verifies that the electronic report is true, accurate and complete.

5.1.6 Records Retention

The permittee shall retain records of all monitoring information, including all calibration and maintenance records and all original strip chart recordings or electronic data records for continuous monitoring instrumentation, copies of all reports required by the permit, and records of all data used to complete the application for the permit for a period of at least 3 years from the date of the sample, measurement, report or application. All pertinent sludge information, including permit application information and other

documents specified in this permit or s. NR 204.06(9), Wis. Adm. Code shall be retained for a minimum of 5 years.

5.1.7 Other Information

Where the permittee becomes aware that it failed to submit any relevant facts in a permit application or submitted incorrect information in a permit application or in any report to the Department, it shall promptly submit such facts or correct information to the Department.

5.1.8 Reporting Requirements – Alterations or Additions

The permittee shall give notice to the Department as soon as possible of any planned physical alterations or additions to the permitted facility. Notice is only required when:

- The alteration or addition to the permitted facility may meet one of the criteria for determining whether a facility is a new source.
- The alteration or addition could significantly change the nature or increase the quantity of pollutants discharged. This notification requirement applies to pollutants which are not subject to effluent limitations in the existing permit.
- The alteration or addition results in a significant change in the permittee's sludge use or disposal practices, and such alteration, addition, or change may justify the application of permit conditions that are different from or absent in the existing permit, including notification of additional use of disposal sites not reported during the permit application process nor reported pursuant to an approved land application plan. Additional sites may not be used for the land application of sludge until department approval is received.

5.2 System Operating Requirements

5.2.1 Noncompliance Reporting

Sanitary sewer overflows and sewage treatment facility overflows shall be reported according to the 'Sanitary Sewer Overflows and Sewage Treatment Facility Overflows' section of this permit.

The permittee shall report the following types of noncompliance by a telephone call to the Department's regional office within 24 hours after becoming aware of the noncompliance:

- any noncompliance which may endanger health or the environment;
- any violation of an effluent limitation resulting from a bypass;
- any violation of an effluent limitation resulting from an upset; and
- any violation of a maximum discharge limitation for any of the pollutants listed by the Department in the permit, either for effluent or sludge.

A written report describing the noncompliance shall also be submitted to the Department's regional office within 5 days after the permittee becomes aware of the noncompliance. On a case-by-case basis, the Department may waive the requirement for submittal of a written report within 5 days and instruct the permittee to submit the written report with the next regularly scheduled monitoring report. In either case, the written report shall contain a description of the noncompliance and its cause; the period of noncompliance, including exact dates and times; the steps taken or planned to reduce, eliminate and prevent reoccurrence of the noncompliance; and if the noncompliance has not been corrected, the length of time it is expected to continue.

A scheduled bypass approved by the Department under the 'Scheduled Bypass' section of this permit shall not be subject to the reporting required under this section.

NOTE: Section 292.11(2)(a), Wisconsin Statutes, requires any person who possesses or controls a hazardous substance or who causes the discharge of a hazardous substance to notify the Department of Natural Resources **immediately** of any discharge not authorized by the permit. **The discharge of a hazardous substance that is not authorized by this permit or that violates this permit may be a hazardous substance spill. To report a hazardous substance spill, call DNR's 24-hour HOTLINE at 1-800-943-0003.**

5.2.2 Flow Meters

Flow meters shall be calibrated annually, as per s. NR 218.06, Wis. Adm. Code.

5.2.3 Raw Grit and Screenings

All raw grit and screenings shall be disposed of at a properly licensed solid waste facility or picked up by a licensed waste hauler. If the facility or hauler are located in Wisconsin, then they shall be licensed under chs. NR 500-555, Wis. Adm. Code.

5.2.4 Sludge Management

All sludge management activities shall be conducted in compliance with ch. NR 204 "Domestic Sewage Sludge Management", Wis. Adm. Code.

5.2.5 Prohibited Wastes

Under no circumstances may the introduction of wastes prohibited by s. NR 211.10, Wis. Adm. Code, be allowed into the waste treatment system. Prohibited wastes include those:

- which create a fire or explosion hazard in the treatment work;
- which will cause corrosive structural damage to the treatment work;
- solid or viscous substances in amounts which cause obstructions to the flow in sewers or interference with the proper operation of the treatment work;
- wastewaters at a flow rate or pollutant loading which are excessive over relatively short time periods so as to cause a loss of treatment efficiency; and
- changes in discharge volume or composition from contributing industries which overload the treatment works or cause a loss of treatment efficiency.

5.2.6 Bypass

This condition applies only to bypassing at a sewage treatment facility that is not a scheduled bypass, approved blending as a specific condition of this permit, a sewage treatment facility overflow or a controlled diversion as provided in the sections titled 'Scheduled Bypass', 'Blending' (if approved), 'SSO's and Sewage Treatment Facility Overflows' and 'Controlled Diversions' of this permit. Any other bypass at the sewage treatment facility is prohibited and the Department may take enforcement action against a permittee for such occurrences under s. 283.89, Wis. Stats. The Department may approve a bypass if the permittee demonstrates all the following conditions apply:

- The bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
- There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities or adequate back-up equipment, retention of untreated wastes, reduction of inflow and infiltration, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the

exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance. When evaluating feasibility of alternatives, the department may consider factors such as technical achievability, costs and affordability of implementation and risks to public health, the environment and, where the permittee is a municipality, the welfare of the community served; and

- The bypass was reported in accordance with the Noncompliance Reporting section of this permit.

5.2.7 Scheduled Bypass

Whenever the permittee anticipates the need to bypass for purposes of efficient operations and maintenance and the permittee may not meet the conditions for controlled diversions in the 'Controlled Diversions' section of this permit, the permittee shall obtain prior written approval from the Department for the scheduled bypass. A permittee's written request for Department approval of a scheduled bypass shall demonstrate that the conditions for bypassing specified in the above section titled 'Bypass' are met and include the proposed date and reason for the bypass, estimated volume and duration of the bypass, alternatives to bypassing and measures to mitigate environmental harm caused by the bypass. The department may require the permittee to provide public notification for a scheduled bypass if it is determined there is significant public interest in the proposed action and may recommend mitigation measures to minimize the impact of such bypass.

5.2.8 Controlled Diversions

Controlled diversions are allowed only when necessary for essential maintenance to assure efficient operation. Sewage treatment facilities that have multiple treatment units to treat variable or seasonal loading conditions may shut down redundant treatment units when necessary for efficient operation. The following requirements shall be met during controlled diversions:

- Effluent from the sewage treatment facility shall meet the effluent limitations established in the permit. Wastewater that is diverted around a treatment unit or treatment process during a controlled diversion shall be recombined with wastewater that is not diverted prior to the effluent sampling location and prior to effluent discharge;
- A controlled diversion does not include blending as defined in s. NR 210.03(2e), Wis. Adm. Code, and as may only be approved under s. NR 210.12. A controlled diversion may not occur during periods of excessive flow or other abnormal wastewater characteristics;
- A controlled diversion may not result in a wastewater treatment facility overflow; and
- All instances of controlled diversions shall be documented in sewage treatment facility records and such records shall be available to the department on request.

5.2.9 Proper Operation and Maintenance

The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control which are installed or used by the permittee to achieve compliance with the conditions of this permit. Proper operation and maintenance includes effective performance, adequate funding, adequate operator staffing and training as required in ch. NR 114, Wis. Adm. Code, and adequate laboratory and process controls, including appropriate quality assurance procedures. This provision requires the operation of back-up or auxiliary facilities or similar systems only when necessary to achieve compliance with the conditions of the permit.

5.2.10 Operator Certification

The wastewater treatment facility shall be under the direct supervision of a state certified operator. In accordance with s. NR 114.53, Wis. Adm. Code, every WPDES permitted treatment plant shall have a designated operator-in-charge holding a current and valid certificate. The designated operator-in-charge shall be certified at the level and in all subclasses of the treatment plant, except laboratory. Treatment plant owners shall notify the department of any changes in the operator-in-charge within 30 days. Note that s. NR 114.52(22), Wis. Adm. Code, lists types of facilities that are excluded from operator certification requirements (i.e. private sewage systems, pretreatment facilities discharging to public sewers, industrial wastewater treatment that consists solely of land disposal, agricultural digesters and concentrated aquatic production facilities with no biological treatment).

5.3 Sewage Collection Systems

5.3.1 Sanitary Sewage Overflows and Sewage Treatment Facility Overflows

5.3.1.1 Overflows Prohibited

Any overflow or discharge of wastewater from the sewage collection system or at the sewage treatment facility, other than from permitted outfalls, is prohibited. The permittee shall provide information on whether any of the following conditions existed when an overflow occurred:

- The sanitary sewer overflow or sewage treatment facility overflow was unavoidable to prevent loss of life, personal injury or severe property damage;
- There were no feasible alternatives to the sanitary sewer overflow or sewage treatment facility overflow such as the use of auxiliary treatment facilities or adequate back-up equipment, retention of untreated wastes, reduction of inflow and infiltration, or preventative maintenance activities;
- The sanitary sewer overflow or the sewage treatment facility overflow was caused by unusual or severe weather related conditions such as large or successive precipitation events, snowmelt, saturated soil conditions, or severe weather occurring in the area served by the sewage collection system or sewage treatment facility; and
- The sanitary sewer overflow or the sewage treatment facility overflow was unintentional, temporary, and caused by an accident or other factors beyond the reasonable control of the permittee.

5.3.1.2 Permittee Response to Overflows

Whenever a sanitary sewer overflow or sewage treatment facility overflow occurs, the permittee shall take all feasible steps to control or limit the volume of untreated or partially treated wastewater discharged, and terminate the discharge as soon as practicable. Remedial actions, including those in NR 210.21 (3), Wis. Adm. Code, shall be implemented consistent with an emergency response plan developed under the CMOM program.

5.3.1.3 Permittee Reporting

Permittees shall report all sanitary sewer overflows and sewage treatment overflows as follows:

- The permittee shall notify the department by telephone, fax or email as soon as practicable, but no later than 24 hours from the time the permittee becomes aware of the overflow;
- The permittee shall, no later than five days from the time the permittee becomes aware of the overflow, provide to the department the information identified in this paragraph using department form number 3400-184. If an overflow lasts for more than five days, an initial report shall be submitted within 5 days as required in this paragraph and an

updated report submitted following cessation of the overflow. At a minimum, the following information shall be included in the report:

- The date and location of the overflow;
- The surface water to which the discharge occurred, if any;
- The duration of the overflow and an estimate of the volume of the overflow;
- A description of the sewer system or treatment facility component from which the discharge occurred such as manhole, lift station, constructed overflow pipe, or crack or other opening in a pipe;
- The estimated date and time when the overflow began and stopped or will be stopped;
- The cause or suspected cause of the overflow including, if appropriate, precipitation, runoff conditions, areas of flooding, soil moisture and other relevant information;
- Steps taken or planned to reduce, eliminate and prevent reoccurrence of the overflow and a schedule of major milestones for those steps;
- A description of the actual or potential for human exposure and contact with the wastewater from the overflow;
- Steps taken or planned to mitigate the impacts of the overflow and a schedule of major milestones for those steps;
- To the extent known at the time of reporting, the number and location of building backups caused by excessive flow or other hydraulic constraints in the sewage collection system that occurred concurrently with the sanitary sewer overflow and that were within the same area of the sewage collection system as the sanitary sewer overflow; and
- The reason the overflow occurred or explanation of other contributing circumstances that resulted in the overflow event. This includes any information available including whether the overflow was unavoidable to prevent loss of life, personal injury, or severe property damage and whether there were feasible alternatives to the overflow.

NOTE: A copy of form 3400-184 for reporting sanitary sewer overflows and sewage treatment facility overflows may be obtained from the department or accessed on the department's web site at <http://dnr.wi.gov/topic/wastewater/SSOreport.html>. As indicated on the form, additional information may be submitted to supplement the information required by the form.

- The permittee shall identify each specific location and each day on which a sanitary sewer overflow or sewage treatment facility overflow occurs as a discrete sanitary sewer overflow or sewage treatment facility overflow occurrence. An occurrence may be more than one day if the circumstances causing the sanitary sewer overflow or sewage treatment facility overflow results in a discharge duration of greater than 24 hours. If there is a stop and restart of the overflow at the same location within 24 hours and the overflow is caused by the same circumstance, it may be reported as one occurrence. Sanitary sewer overflow occurrences at a specific location that are separated by more than 24 hours shall be reported as separate occurrences; and
- A permittee that is required to submit wastewater discharge monitoring reports under NR 205.07 (1) (r) shall also report all sanitary sewer overflows and sewage treatment facility overflows on that report.

5.3.1.4 Public Notification

The permittee shall notify the public of any sanitary sewer and sewage treatment facility overflows consistent with its emergency response plan required under the CMOM (Capacity, Management, Operation and Maintenance) section of this permit and s. NR 210.23 (4) (f), Wis. Adm. Code. Such public notification shall occur promptly following any overflow event using the most effective and

efficient communications available in the community. At minimum, a daily newspaper of general circulation in the county(s) and municipality whose waters may be affected by the overflow shall be notified by written or electronic communication.

5.3.2 Capacity, Management, Operation and Maintenance (CMOM) Program

- The permittee shall have written documentation of the Capacity, Management, Operation and Maintenance (CMOM) program components in accordance with s. NR 210.23(4), Wis. Adm. Code. Such documentation shall be available for Department review upon request. The Department may request that the permittee provide this documentation or prepare a summary of the permittee's CMOM program at the time of application for reissuance of the WPDES permit.
- The permittee shall implement a CMOM program in accordance with s. NR 210.23, Wis. Adm. Code.
- The permittee shall at least annually conduct a self-audit of activities conducted under the permittee's CMOM program to ensure CMOM components are being implemented as necessary to meet the general standards of s. NR 210.23(3), Wis. Adm. Code.

5.3.3 Sewer Cleaning Debris and Materials

All debris and material removed from cleaning sanitary sewers shall be managed to prevent nuisances, run-off, ground infiltration or prohibited discharges.

- Debris and solid waste shall be dewatered, dried and then disposed of at a licensed solid waste facility.
- Liquid waste from the cleaning and dewatering operations shall be collected and disposed of at a permitted wastewater treatment facility.
- Combination waste including liquid waste along with debris and solid waste may be disposed of at a licensed solid waste facility or wastewater treatment facility willing to accept the waste.

5.4 Land Treatment (Land Disposal) Requirements

5.4.1 Application of NR 140 to Substances Discharged

This permit does not authorize the permittee to discharge any substance in a concentration which would cause an applicable groundwater standard of ch. NR 140, Wis. Adm. Code, to be exceeded. The Department may seek a response under NR 140 if the permittee's discharge causes exceedance of an applicable groundwater standard for any substance, including substances not specifically limited or monitored under this permit

5.4.2 Appropriate Formulas for Land Treatment Calculations – Nitrogen & Chloride

The permittee shall use the following formulas for nitrogen and chloride calculations.

5.4.2.1 Nitrogen Formulas

Total Nitrogen = Total Kjeldahl Nitrogen (mg/L) + [NO₂ + NO₃] Nitrogen (mg/L)

Organic Nitrogen (mg/L) = Total Kjeldahl Nitrogen (mg/L) - Ammonia Nitrogen (mg/L)

5.4.2.2 Annual Total Nitrogen per Cell or per Zone

$$\frac{(\text{annual ave. concentration in mg/L}) (\text{tot. annual flow in million gallons per cell or zone}) (8.34)}{\text{acreage of cell or zone}} = \text{lbs/ac/yr}$$

5.4.2.3 Annual Total Chloride per Cell or per Zone

$$\frac{(\text{annual ave. concentration in mg/L}) (\text{tot. annual flow in million gallons per cell or zone}) (8.34)}{\text{acreage of cell or zone}} = \text{lbs/ac/yr}$$

5.4.3 Toxic or Hazardous Pollutants

The discharge of toxic or hazardous pollutants to land treatment systems is prohibited unless the applicant can demonstrate and the department determines that the discharge of such pollutants will be in such small quantities that no detrimental effect on groundwater or surface water will result pursuant to s. NR 206.07(2)(c), Wis. Adm. Code. The criteria used shall include but not be limited to the toxicity of the pollutant, capacity of the soil to remove the pollutant, degradability, usual or potential presence of the pollutant in the existing environment, method of application and all other relevant factors.

5.4.4 Industrial Waste - Pretreatment Requirements

Industrial waste discharges tributary to municipal land treatment systems shall be in compliance with the applicable pretreatment standards under ch. NR 211 Wis. Adm. Code pursuant to s. NR 206.07(2)(e), Wis. Adm. Code.

5.4.5 Overflow

Discharge to a land treatment system shall be limited so that the discharge and any precipitation which falls within the boundary of the disposal system during such discharge does not overflow the boundary of the system unless the WPDES permit authorizes collection and discharge of runoff to surface water pursuant to s. NR 206.07(2)(g), Wis. Adm. Code.

5.4.6 Management Plan Requirements

All land treatment systems shall be operated in accordance with an approved management plan. The management plan shall conform to the requirements of s. NR 110.25(3m), Wis. Adm. Code, per s. NR 206.07(2)(h), Wis. Adm. Code

5.4.7 Monthly Average Hydraulic Application Rate

When reporting of the Hydraulic Application Rate is required by this permit, determine the monthly average hydraulic application rate (in gal/acre/day) for each outfall by calculating the total gallons of wastewater applied onto the site for the month, dividing that total by the number of wetted acres loaded during the month, and then dividing this resulting value by the number of days in the month. Enter this calculated monthly average value on the Discharge Monitoring Report form in the box for the last day of the month, in the "Hydraulic Application Rate" column.

5.4.8 Nitrogen Loading Requirements for Spray Irrigation

The total annual nitrogen loading (pounds/acre/year) to the wastewater irrigation acreage shall not exceed the limitation contained in the land treatment annual report table of this permit, except that the Department may approve (in writing) an alternative nitrogen loading limit in a spray irrigation

management plan based on the annual nitrogen needs of the cover crop and the permittee's demonstration of nitrogen losses for the site as specified in s. NR 206.06, Wis. Adm. Code.

5.4.9 Runoff

Discharge shall be limited to prevent any runoff of effluent from the spray irrigation site. Wastewater may not be sprayed during any rainfall event that causes runoff from the site, pursuant to s. NR 206.08(2)(b)1, Wis. Adm. Code.

5.4.10 Ponding

The volume of discharge to a spray irrigation system shall be limited to prevent ponding, except for temporary conditions following rainfall events, pursuant to s. NR 206.08(2)(b)2, Wis. Adm. Code.

5.4.11 Frozen Ground

Spray irrigation onto frozen ground is prohibited, pursuant to s. NR 110.255(2)(a)2, Wis. Adm. Code.

5.4.12 Land Treatment Annual Report

Annual Land Treatment Reports are due by January 31st of each year for the previous calendar year.

5.5 Land Application Requirements

5.5.1 Sludge Management Program Standards And Requirements Based Upon Federally Promulgated Regulations

In the event that new federal sludge standards or regulations are promulgated, the permittee shall comply with the new sludge requirements by the dates established in the regulations, if required by federal law, even if the permit has not yet been modified to incorporate the new federal regulations.

5.5.2 General Sludge Management Information

The General Sludge Management Form 3400-48 shall be completed and submitted prior to any significant sludge management changes.

5.5.3 Sludge Samples

All sludge samples shall be collected at a point and in a manner which will yield sample results which are representative of the sludge being tested, and collected at the time which is appropriate for the specific test.

5.5.4 Land Application Characteristic Report

Each report shall consist of a Characteristic Form 3400-49 and Lab Report. The Characteristic Report Form 3400-49 shall be submitted electronically by January 31 following each year of analysis.

Following submittal of the electronic Characteristic Report Form 3400-49, this form shall be certified electronically via the 'eReport Certify' page by a responsible executive or municipal officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The 'eReport Certify' page certifies that the electronic report is true,

accurate and complete. The Lab Report must be sent directly to the facility's DNR sludge representative or basin engineer unless approval for not submitting the lab reports has been given.

The permittee shall use the following convention when reporting sludge monitoring results: Pollutant concentrations less than the limit of detection shall be reported as < (less than) the value of the limit of detection. For example, if a substance is not detected at a detection limit of 1.0 mg/kg, report the pollutant concentration as < 1.0 mg/kg .

All results shall be reported on a dry weight basis.

5.5.5 Calculation of Water Extractable Phosphorus

When sludge analysis for Water Extractable Phosphorus is required by this permit, the permittee shall use the following formula to calculate and report Water Extractable Phosphorus:

Water Extractable Phosphorus (% of Total P) =

$$[\text{Water Extractable Phosphorus (mg/kg, dry wt)} \div \text{Total Phosphorus (mg/kg, dry wt)}] \times 100$$

5.5.6 Annual Land Application Report

Land Application Report Form 3400-55 shall be submitted electronically by January 31, each year whether or not non-exceptional quality sludge is land applied. Non-exceptional quality sludge is defined in s. NR 204.07(4), Wis. Adm. Code. Following submittal of the electronic Annual Land Application Report Form 3400-55, this form shall be certified electronically via the 'eReport Certify' page by a responsible executive or municipal officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

5.5.7 Other Methods of Disposal or Distribution Report

The permittee shall submit electronically the Other Methods of Disposal or Distribution Report Form 3400-52 by January 31, each year whether or not sludge is hauled, landfilled, incinerated, or exceptional quality sludge is distributed or land applied. Following submittal of the electronic Report Form 3400-52, this form shall be certified electronically via the 'eReport Certify' page by a responsible executive or municipal officer, manager, partner or proprietor as specified in s. 283.37(3), Wis. Stats., or a duly authorized representative of the officer, manager, partner or proprietor that has been delegated signature authority pursuant to s. NR 205.07(1)(g)2, Wis. Adm. Code. The 'eReport Certify' page certifies that the electronic report form is true, accurate and complete.

5.5.8 Approval to Land Apply

Bulk non-exceptional quality sludge as defined in s. NR 204.07(4), Wis. Adm. Code, may not be applied to land without a written approval letter or Form 3400-122 from the Department unless the Permittee has obtained permission from the Department to self approve sites in accordance with s. NR 204.06 (6), Wis. Adm. Code. Analysis of sludge characteristics is required prior to land application. Application on frozen or snow covered ground is restricted to the extent specified in s. NR 204.07(3) (l), Wis. Adm. Code.

5.5.9 Soil Analysis Requirements

Each site requested for approval for land application must have the soil tested prior to use. Each approved site used for land application must subsequently be soil tested such that there is at least one valid soil test in the four years prior to land application. All soil sampling and submittal of information to the testing laboratory shall be done in accordance with UW Extension Bulletin A-2100. The testing shall be done by

the UW Soils Lab in Madison or Marshfield, WI or at a lab approved by UW. The test results including the crop recommendations shall be submitted to the DNR contact listed for this permit, as they are available. Application rates shall be determined based on the crop nitrogen recommendations and with consideration for other sources of nitrogen applied to the site.

5.5.10 Land Application Site Evaluation

For non-exceptional quality sludge, as defined in s. NR 204.07(4), Wis. Adm. Code, a Land Application Site Request Form 3400-053 shall be submitted to the Department for the proposed land application site. The Department will evaluate the proposed site for acceptability and will either approve or deny use of the proposed site. The permittee may obtain permission to approve their own sites in accordance with s. NR 204.06(6), Wis. Adm. Code.

5.5.11 Class B Sludge: Fecal Coliform Limitation

Compliance with the fecal coliform limitation for Class B sludge shall be demonstrated by calculating the geometric mean of at least 7 separate samples. (Note that a Total Solids analysis must be done on each sample). The geometric mean shall be less than 2,000,000 MPN or CFU/g TS. Calculation of the geometric mean can be done using one of the following 2 methods.

Method 1:

$$\text{Geometric Mean} = (X_1 \times X_2 \times X_3 \dots \times X_n)^{1/n}$$

Where X = Coliform Density value of the sludge sample, and where n = number of samples (at least 7)

Method 2:

$$\text{Geometric Mean} = \text{antilog}[(X_1 + X_2 + X_3 \dots + X_n) \div n]$$

Where X = \log_{10} of Coliform Density value of the sludge sample, and where n = number of samples (at least 7)

Example for Method 2

Sample Number	Coliform Density of Sludge Sample	\log_{10}
1	6.0×10^5	5.78
2	4.2×10^6	6.62
3	1.6×10^6	6.20
4	9.0×10^5	5.95
5	4.0×10^5	5.60
6	1.0×10^6	6.00
7	5.1×10^5	5.71

The geometric mean for the seven samples is determined by averaging the \log_{10} values of the coliform density and taking the antilog of that value.

$$(5.78 + 6.62 + 6.20 + 5.95 + 5.60 + 6.00 + 5.71) \div 7 = 5.98$$

$$\text{The antilog of } 5.98 = 9.5 \times 10^5$$

6 Summary of Reports Due

FOR INFORMATIONAL PURPOSES ONLY

Description	Date	Page
Land Treatment Management Plan -Management Plan Submittal	December 31, 2022	7
Land Treatment Annual Report -Annual Land Treatment Report #1	January 31, 2023	7
Land Treatment Annual Report -Annual Land Treatment Report #2	January 31, 2024	7
Land Treatment Annual Report -Annual Land Treatment Report #3	January 31, 2025	7
Land Treatment Annual Report -Annual Land Treatment Report #4	January 31, 2026	7
Land Treatment Annual Report -Annual Land Treatment Report #5	January 31, 2027	7
Facility Upgrade -Facility Plan	June 30, 2023	7
Facility Upgrade -Plans and Specifications	December 31, 2023	7
Facility Upgrade -Submit Lagoon Abandonment Plans	July 31, 2024	7
Facility Upgrade -Complete Construction	December 31, 2024	8
Facility Upgrade -Complete Abandonment of Lagoons	December 31, 2025	8
Compliance Maintenance Annual Reports (CMAR)	by June 30, each year	10
General Sludge Management Form 3400-48	prior to any significant sludge management changes	18
Characteristic Form 3400-49 and Lab Report	by January 31 following each year of analysis	18
Land Application Report Form 3400-55	by January 31, each year whether or not non-exceptional quality sludge is land applied	19
Other Methods of Disposal or Distribution Report Form 3400-52	by January 31, each year whether or not sludge is hauled, landfilled, incinerated, or exceptional quality sludge is distributed or land applied	19
Annual Land Treatment Reports	by January 31st of each year for the previous calendar year	18
Wastewater Discharge Monitoring Report	no later than the date	9

	indicated on the form	
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Report forms shall be submitted electronically in accordance with the reporting requirements herein. Any facility plans or plans and specifications for municipal, industrial, industrial pretreatment and non-industrial wastewater systems shall be submitted to the Bureau of Water Quality, P.O. Box 7921, Madison, WI 53707-7921. All other submittals required by this permit shall be submitted to: South Central Region, 3911 Fish Hatchery Road, Fitchburg, WI 53711-5397